## CLAIMS

1. A schedule management system comprising a plurality of terminal devices interconnected over a line for performing travel expense adjustment processing, wherein

at least one of said plurality of terminals serves as a management terminal device which manages schedules of users managed in said system on an external storage apparatus;

each of said plurality of terminal devices other than said management terminal device serves as a schedule inputting terminal having an inputting means for inputting schedule information;

said schedule management system comprises an external storage apparatus for storing schedule information inputted from said inputting means of said schedule inputting terminal and travel expense adjustment information representative of whether or not travel expense adjustment has been performed; and

said schedule management system further comprises a non-adjusted travel expense information search means for comparing said travel expense adjustment information and the schedule information with each other to search for nonadjusted travel expense information.

2. A schedule information management system according to claim 1, wherein said travel expense adjustment information at least includes person identification information for specifying a person and information representative of an outwork date, and

said schedule information at least includes person identification information for identifying a person and information representative of a planned outwork date.

- according to claim 2, wherein said non-adjusted travel expense adjustment search means searches for a person to whom the person identification information of said travel expense adjustment information and the person identification information of said schedule information coincide with each other and further searches for said schedule information wherein the scheduled outwork date has passed prior to the date at present and the travel expense adjustment information represents that adjustment of the travel expenses has not been completed as the non-adjusted travel expense information.
- 4. A schedule management system comprising a plurality of user terminals connected to a LAN, characterized in that said user terminals comprises, in a particular terminal for managing schedules of users who use said terminals in said LAN,

an inputting means for inputting schedule information, a schedule information editing means for editing the schedule information obtained from said inputting means to information in a form for management on an external storage apparatus, a schedule information storage means for storing the edited schedule information onto said external storage apparatus,

a non-adjusted travel expense information search means for collating, for reference of schedule information, the travel expense adjustment information stored on said external storage apparatus and the schedule information stored on said external storage apparatus with each other to search for non-adjusted travel expenses, a schedule and message display/reply means for displaying the schedule information and the non-adjusted information on a screen of the terminal,

a travel expense adjustment information inputting means for inputting travel expense adjustment information when non-adjusted travel expenses are detected, a travel expense adjustment information editing means for editing the travel expense adjustment information obtained from said adjustment information inputting means to information in a record form or a file for transmission, and means for transmitting the record or file edited by said travel expense adjustment information editing means to a person or

section in charge of processing thereof.

5. A schedule management system according to claim 4, characterized in that said travel expense adjustment information search means searches for the travel expense adjustment information stored on said external storage means based on a name number or information of a destination and so forth in addition to the name number, and thereby said travel expense adjustment information inputting means can input travel expense adjustment information based on the travel expense adjustment information in the past.

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